

SUMMER 2024

Newsletter



NEW REGISTRATION DATABASE SYSTEM LAUNCH

We are excited to announce a significant upgrade to our online system starting in September 2024!

What you need to know:

- **New Features:** The new system offers enhanced functionality, including electronic document requests, new Continuing Competence functionality, and additional security features. These features will be gradually implemented over the next few months.
- **Transition Period:** To ensure a successful transition, our current system with Guild will be operational until the end of the day on August 29th, 2024. Online services will be unavailable between August 30th and September 3rd, 2024, while we complete the final data transfer and run tests on the new system. While the online system is unavailable, please contact the College with any questions or requests.
- **Training and Support:** We will be providing support materials to help you navigate the new system. Keep an eye on your inbox for upcoming information and resources.
- **User Accounts:** All existing user data will be migrated to the new system automatically. However, we request that you review the information in your profile and update your account information during your first login.

Newsletter Highlights

New Registration Database System Launch

Professional Liability Insurance

Announcements

Professional Advocacy Organizations

Regulated Health Professions Act Transition

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Registration Database System Launch Continued..

Next Steps:

- **Stay Tuned:** Ongoing communications on this transition will be provided in the upcoming weeks, including specific log-in credentials for each registrant and formal notification when the new system is live and available.
- **Login:** On or after the launch date, log in to the new system.
- **Explore:** Take some time to explore the new features and interface.
- **Contact Us:** If you encounter any issues or have questions, contact the College. Staff are available to help. You can reach us at 902-455-0556.

We appreciate your patience and cooperation during this transition. This upgrade is designed to provide an integrated solution for registrants, and we are confident that it will improve our registration/licensure processes.

Professional Liability Insurance

To be licensed to practice as an occupational therapist in Nova Scotia, all registrants must carry professional liability coverage with a \$5,000,000 liability and a legal endorsement for investigations by the regulatory body. The College only accepts insurance coverage with the registrant as the named insured. The insurance policy must meet our requirements as indicated in section 48 of the Occupational Therapists Registration Regulations.



Registrants must ensure that they have continuous insurance coverage for the duration of their license without any lapses.

Registrants are responsible to update their liability insurance information and upload a new liability insurance certificate to their profile within 30 days of their previous insurance expiring.

Announcements

New Office Location!

We have moved to our new office location at the RBC building located at 1597 Bedford Hwy, Suite 202. Bedford, NS

The College's office is open and we are available by phone (902-455-0556) and email between 8:00 am to 4:00 pm Monday to Friday.

In-person visits are available and must be arranged ahead of time to ensure staff are available to help you.

Upcoming College Closures

Labour Day - Monday, September 2

National Day for Truth and Reconciliation
- Monday, September 30

Thanksgiving - Monday, October 14

Professional Advocacy Organizations

Throughout the course of any given year, the College receives many requests that are outside the role of a health profession regulator. Some of these requests include professional advocacy initiatives, communication distribution requests, research requests, mentorship requests, etc.

Registrants should connect directly with their professional association or society, such as the Nova Scotia Society of Occupational Therapists (NSSOT) or the Canadian Association of Occupational Therapists (CAOT) for these requests.

The main role of professional associations or societies is to advocate for occupational therapists and provide important professional development and resources. Access to the resources and professional development requires membership in those organizations.



Regulated Health Professions Act Transition

The College of Occupational Therapists of Nova Scotia anticipates a transition from the *Occupational Therapists Act* to the *Regulated Health Professions Act* (RHPA) this coming Fall 2024.

The College Board of Directors and Staff continue to work with the Department of Health and Wellness in drafting our upcoming profession-specific regulations. Following that work, the College will draft new By-Laws, and revise existing regulatory processes and key documents as part of the transition to the new Act.

Please stay tuned for updates.



College Board of Directors

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