

## ANNUAL GENERAL MEETING MINUTES

**TIME:** 12:00 p.m.  
**PLACE:** Dalhousie University  
**DATE:** June 15, 2017

**PRESENT:** Brian Bailkowski  
 Crystal Perry  
 Christine Bray  
 Jocelyn Brown  
 Jonathan Belbin  
 Jenn McKay-Myra

### **Attended in Person**

Stacy Ackroyd	Jonathan Harris	Emily Nickerson
Brian Bailkowski	Nathalie Hiscott	Shawna O'Hearn
Louise Beaton	Abby Hunter	Carmel O'Keefe
Jonathan Belbin	Allana Jost	Josh Parker
Christine Bray	Karen Joudrey	Greg Parsons
Jocelyn Brown	Sarah Keefe	Crystal Perry
Emma Cameron	Niki Kiepek	Michelle Richards
Elaine Churchill	Myrna King	Leticia Richer
Joanne Comeau	Karen Landry	Alyssa Sealy
Pauline Cousins	Heidi Lauckner	Lynn Shaw
Janice Davis	Jenna MacAulay	Lynn Sheehan
Farran Dennis	Steven MacDonald	Cher Smith
Crystal Dieleman	Diane MacKenzie	Matt Snyder
Dorothy Edem	Christine Marchessault	Phyllis Spurway
Lygia Figueiredo	Becky Marval	Cynthia Stilwell
Jennifer Finlayson	Terry McLaughlin	Scott Thieu
Victoria Fry	Chris McWilliam	Joan Versnel
Caleb Godbout	Saholy Mevamanana	Sarah Waugh
Lisa Greene	Rosemary Mooney	Nicole Works
Andrea Hannaford -	Chantal Morey	
unkn	Meagan Murphy	
own	Catherine-Anne Murray	

## **Attended by Adobe Connect**

Arlene Allen-McCarthy  
Tyla Burnett  
Cora Campbell  
Lisa Chisholm  
Mallory Collins  
Lindsay Dickson  
Marybeth Fleming  
Sheila Fricker  
Laura Gillies

Alison Hallam  
Rochelle Heighton  
Lauren Johnson  
Kendra Lever  
Cherie Lewis  
Norma Lewis  
Kimberly Lombard  
Courtney MacKinnon  
Jaclyn MacLeod

Kathryn Parsons  
Jill Ramsay-Stewart  
Lynn Renton  
Vanessa Roy  
Lisa Saunders-Green  
Julie Sheppard  
Candice Wah

### **1.0 Call to order**

The meeting was called to order by Brian Bailkowski, Chair at 12:12pm

### **2.0 Approval of Agenda**

**Motion:** It was moved by Terry McLaughlin and seconded by Scott Thieu that the Agenda be approved as circulated. Motion carried.

### **3.0 Approval of Minutes from June 16, 2016 AGM minutes**

**Motion:** It was moved by Greg Parsons and seconded by Karen Landry that the June 2016 Minutes be approved as circulated. Motion carried.

### **4.0 Annual Report**

Jonathan Belbin reviewed highlights of the annual report, including updates from the Credential, Continuing Competency, and Practice committees.

**Motion:** It was moved by Jocelyn Brown and seconded by Christine Marchessault that the Annual Report would be approved. Motion carried.

### **5.0 Auditors Report**

Motion to receive the Auditors Report. The Auditor's report was presented by Alida Du Plooy, CPA, CA from Collins Barrow NS.

**Motion:** It was moved by Lynn Shaw and seconded by Stacy Ackroyd that the Auditors report be approved as circulated. Motion Carried.

**Motion:** It was moved by Allana Jost and seconded by Dorothy Edem that COTNS accept Collins Barrow as the 2017-2018 Auditors. Motion carried.

### **6.0 Nominations**

There are 2 two-year positions available on the COTNS Board. Christine Bray and Jocelyn Brown are completing their 2<sup>nd</sup> year of their two-year terms. Niki Kiepek and Cherie Lewis submitted their names as interested in serving in the two available positions. There were three calls for further

nominations; no other nominations were received. Therefore Niki Kiepek and Cherie Lewis were acclaimed to the COTNS Board. Appointed to the Nomination Committee for 2017-2018 will be Allanna Jost, Jocelyn Brown and Megan Murphy.

## **7.0 Members Forum**

- Collaboration with NSSOT: Does the college have funds earmarked to support NSSOT, as they had in the past? Not currently, COTNS to build relationship with current NSSOT staff as they are stable.

- COTNS and NSSOT fees: Do the fees need to be paid together? It is part of our Regulations that members pay their Society fees; however, it was noted this would be reviewed when our Regulations were reviewed.

- Certificate of License: The 8x11 certificate is redundant (as we are provided with new wallet card each year), should COTNS continue to provide the certificates to new members? Some members indicated they liked the certificate and used it in their office, others noted it was not required. It would be left as an option to new applicants if they wanted it or not.

## **8.0 Tentative Date**

The tentative date for the next AGM was set as June 14, 2018.

## **9.0 Adjournment**

Meeting was adjourned by Brian at 12:56pm.